

**Driftwood Elementary School**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2023 - 2024**

**Mission Statement**

Driftwood Elementary School's mission is to improve tomorrow by learning something new today. Driftwood Elementary strives to provide all students with educational opportunities that will enable each child to reach his or her potential through the cooperative efforts of the home, school, and community.

**Engagement of Parents and Families**

*Driftwood Elementary School will engage parents and guardians in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy/plan and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents and guardians of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

It is our goal to involve parents in all aspects of the Title I programs. The School Advisory Committee (SAC) has the responsibility to develop, implement, and evaluate the school level plans, including the School Improvement Plan and Parent and Family Engagement Plan. More than 50 percent of members of SAC are parent (non-employee) representatives. Additionally, parents are given the opportunity to review the plan and offer input prior to approval. To develop the PFEP, all parents are given the opportunity to complete the Annual School Parent Survey which seeks input on activities, training, and materials used to help their children. Results of parent surveys are reviewed by SAC to determine changes as needed. During the SAC meeting where SIP and PFEP are developed, parental input is used to determine how parental involvement funds will be used.

**Coordination and Integration**

*Driftwood Elementary School will coordinate and integrate parent and family engagement programs and activities that teach parents and guardians how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Head Start	Head Start Pre-Kindergarten teachers will conduct at least two-home visits.

2	ESE Pre-K Developmental and Intensive Programs	Driftwood offers two ESE Pre-School Models for students that may have a speech-language, sensory, physical, cognitive, or social-emotional delay, which meets the criteria for enrollment established by the State Board of Education Rule.
3	Individuals with Disabilities Education Act	Supplemental instructional support provided by Title I will be discussed during the development of the students IEP.
4	ESOL/TITLE III	Native Language and English as a Second Language support in the classrooms and at meetings to provide parents support so they may be more involved in their child's academic development

### **Annual Parent Meeting**

*Driftwood Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research (no more than five years old) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Flyer in English and Spanish	One flyer will go home the Friday prior to the event	Mapp, K., Carver, I and Lander, J (2023). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success.	Parent sign-in sheets; parent workshop evaluation; team meeting debriefing agenda; minutes/notes and sign-in sheets
Announcement on Marquee / call out to community	Place announcement on Marquee 2 weeks prior to event; Regular callouts 2 weeks prior / twice per week until event	Mapp, K., Carver, I and Lander, J (2023). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success.	Attendance at meeting
Provide Agenda and Sign-In Sheets	September 2023	Mapp, K., Carver, I and Lander, J (2023). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success.	Develop Agenda and Sign-In Sheets

### **Flexible Parent Meetings**

*Driftwood Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parent and family engagement [Section 1116(c)(2)].*

Driftwood Elementary School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and explain the parent's right to be involved. The Title I annual meeting will be conducted on approximately the third week of school. The meeting will be held in the evening in accordance with the responses selected by parents through the Annual Parent Survey. This meeting will be conducted during the school's annual Open House, to increase participation, as well as ease the need for parents to return to school for multiple meetings. Additional parent meetings will be scheduled at a time that is convenient for parents with flexible scheduling to increase parental involvement. SAC meetings are scheduled after school on the third Thursday of the month.

### **Building Capacity**

*Driftwood Elementary School will implement activities that will build the capacity for effective involvement of parents/guardians and to support a partnership among the school involved, parents/guardians and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents and guardians to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)]. Include evidence-based research (no more than five years old) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Open House/Title 1 Annual Meeting	August / September 2023	Mapp, K., Carver, I and Lander, J (2023). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success	Parents will receive information on school requirements and basic training for student learning. This establishes a connection between home and schools, which should increase their participation and effort.
Family Night at Publix	October 2023	Eisenreich, H., & Andreasen, J. (n.d). Parent Workshops Focused on Mathematics Knowledge for Parenting (Mkp): Shifting Beliefs About Learning Mathematics. <a href="https://files.eric.ed.gov/fulltext/">https://files.eric.ed.gov/fulltext/</a>	Parental understanding of how to assist children in Mathematics, and to help them meet the standards that are necessary for promotion.

		ED583785.pdf	
MODS Science Family Night	September 2023	<a href="https://museumofdiscovery.org/educational-programs">https://museumofdiscovery.org/educational-programs</a>	<p>Family Science Night is an evening program designed for parents to self-guide their students through a variety of engaging, hands-on science activities. The activities are aligned with the FLDOE Science curriculum.</p> <p>MODS employees, working with school faculty, staff, and parent volunteers help engage and excite children in science learning and exploration through the use of educational, interactive, hands-on instruction.</p>
ESOL Family Night	Two events throughout the year	Parsons, M.W. & Shim, J. M. (2019). Increasing ELL Parental Involvement and Engagement: Exploration of K-12 Administrators in a Rural State. <i>English Language Teaching</i> ; 12(10), 29-43.	Encouraging greater involvement at school from all students' families may be an important strategy for addressing the achievement gap between high-literacy and low-literacy families. When schools support parent involvement at home and school, students make greater gains.
Kindergarten Round-Up	One, April 2024	Marti, M., Merz, E. C., & Repka, K. (2018, May 31). <i>Parent Involvement in the Getting Ready for School Intervention Is Associated with Changes in School Readiness Skills</i> . <i>Frontiers in Psychology</i> . <a href="https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5991166/">https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5991166/</a> .	Parent sign-in; parent feedback; support meeting debriefing agenda, notes and sign-in sheets

### Staff Training

*Driftwood Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents and guardians, in the value and utility of contributions of parents/guardians, and in how to reach out to, communicate with, and work with parents and guardians as equal partners, implement and coordinate parent and family engagement programs, and build ties between parents, guardians,*

and schools [Section 1116(e)(3)]. Include evidence-based research (no more than five years old) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
PD - Utilizing Student Agendas to Promote Effective Communication	One; August	Strengthening Families, Center for the Study of Social Policy (2023). Retrieved from <a href="http://www.pa-strengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12Strong-Families-Brochure_ADA.pdf">http://www.pa-strengtheningfamilies.org/wpcontent/uploads/sites/25/2023/12Strong-Families-Brochure_ADA.pdf</a> .	Parent sign-in sheets; parent workshop evaluation; team meeting debriefing agenda, minutes/notes and sign-in sheets
Promoting positive school-parent relationships through effective communication by soliciting parental input regarding how their child learns best	Pre-Planning 2023; ongoing	Popovska, N. G., Popovski, F., & Dimova, P. H. (2021). Communication strategies for strengthening the parent-teacher relationships in the primary schools. <i>International Journal of Research Studies in Education</i> , 123-134.	Parent-Teacher conference forms; teacher anecdotal of meetings; implementation of differentiated learning
Professional Learning Community: Integrating Curriculum Effectively	Bi-monthly, from August – May, 45 minutes.	Akiba, M. & Liang, G. (2017). Effects of Teacher Professional Learning Activities on Student Achievement Growth. <i>Journal of Educational Research</i> , 109(1), 99–110. <a href="https://www.lib.fsu.edu/sites/default/files/scholarship/effects_of_teacher_pl_activities.pdf">https://www.lib.fsu.edu/sites/default/files/scholarship/effects_of_teacher_pl_activities.pdf</a> <a href="https://eric.ed.gov/?q=&amp;id=EJ1094016">https://eric.ed.gov/?q=&amp;id=EJ1094016</a>	Staff sign-in; staff feedback; support meeting debriefing agenda, notes and sign-in sheets
Benchmark Advance – continuation of ELA Adoption / implementation Training	August 2023 pre-planning and ongoing throughout the school year	Benchmarkuniverse.com	Continuation of utilizing Benchmark Advance - teachers engaged in more focused discussion and orientation to instructional resources and assessments that are available online.
SAVVAS and Successmaker – continuation of Math Adoption / implementation Training	August 2023 pre-planning and ongoing throughout the school year	Savvas EasyBridge	Team leaders engaged in a deep dive into SAVVAS – the new Math adoption for BCPS, which provided them guidance and structure in implementing the new

			program as well as monitoring students' progress online.
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### **Other Activities**

*Driftwood Elementary School will develop appropriate roles for community-based organizations and businesses in parent and family engagement activities; and conduct other activities, such as parent and family resource centers, the school will conduct these activities to encourage and support parent and guardians participation in the education of their children; and shall provide such other reasonable support for parent and family engagement activities under this section as parents and guardians may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

The Parent Resource Center is in the school's front office. Materials such as: free Parenting magazine, Title I handbooks, the School Wide Parental Involvement Plan, and the School Improvement Plan. We will also post flyers of all upcoming Parent Training throughout the county. The Guidance Department will provide additional resources regarding services available to parents. The school quarterly Newsletter which includes a calendar listing of upcoming events and meetings scheduled for the month. Flyers in multiple languages are also sent home announcing SAC meetings, Parent Conferences, Reading, Math, Science and Technology nights, as well as activities with our Community Partners. Emails and Parentlinks are also sent for these activities. Parents will be encouraged to participate in our Volunteer Program, helping in the classrooms, student productions, field day, and class trips.

### **Communication**

*Driftwood Elementary School will provide parents and guardians of participating children the following [Section 1116(c)(4)]:*

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents and guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents and guardians of participating children, submit any parent/guardians comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

The Annual Title I Meeting in conjunction with the Driftwood Elementary Open House will be held in August/September. Information regarding Title I programs, curriculum and standards, academic assessments and other pertinent information is presented. Parents will learn about school wide programs, scheduling parent-teacher conferences, and opportunities for participation in decision related to the education of their child. Parents are invited to their child's classroom to meet the staff. Teacher's will provide additional information on their subjects of instruction, standards, assessment plans, and how parents can help at home. Informational packets containing all the material shared will be sent home for all parents unable to attend. If a parent should be unsatisfied with the school-wide program plan under section 1114(b)(2) they will be given an opportunity to provide comments to the Administration, who will forward concerns to the district. The school will also update and maintain the Driftwood Elementary Website and Facebook page. Teachers have a minimum of two Parent-Teacher Conferences. Teachers are available in the mornings and afternoon to return parent calls and answer emails. Another means of communication are Agendas and Home notes.

### **Accessibility**

*Driftwood Elementary School will provide full opportunities for participation in parent and family engagement activities for all parents, guardians, and family members (including parents, guardians and family members with limited English proficiency, disabilities, and parents, guardians and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents and guardians understand [Section 1116(f)].*

Student agendas are the best means of communication about schoolwide activities. Students are required to have their agendas signed daily. Forms or flyers that are sent home announcing SAC meetings, Parent-Conferences, Family Nights, and Community Partner activities are in multiple languages. Parents receive emails and Parentlinks as reminders of all upcoming activities. With many staff members that are bilingual, communication with parents in Creole and Spanish is facilitated. Written communication will be provided for parents in English and Spanish. Translators will be available at all parent meetings and in the school offices to ensure the parents are able to participate fully. The LEA will ensure that an individual is available to provide those services in Spanish or Haitian Creole. The LEA and school personnel will run a Language Survey Report to determine any needs that have changed based on the population we serve. The school is fully handicapped accessible.

### **School-Parent Compact**

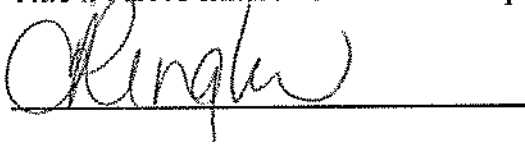
As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents and guardians for all children served under this part, a school- parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent and guardians input in the development of the compact.

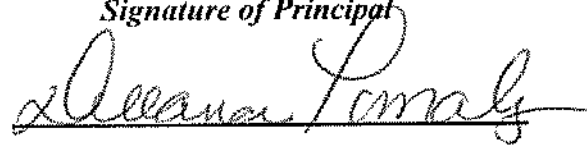
**Adoption**

This School Parent and Family Engagement Plan has been developed jointly with, and in agreement with, parents and guardians of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minute(s).

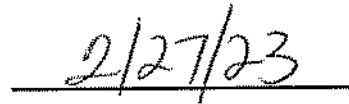
This plan was adopted by the school on (2/27/23) and will be in effect during the 2023-2024 school year. The school will make this plan available to all parents and guardians of participating Title I, Part A children on or before September 30, 2023.



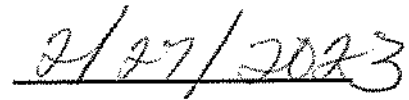
*Signature of Principal*



*SAC Chairperson*



*Date*



*Date*